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|  | **Date Request Received By Agency\*** | **Requesting Party & Contact Information\*** | **Date Response Required *[15 business days from date of request]*** | **Information Requested** | **Does request seek non-custodial records from DTI, OMB or any other agency?\*** *If yes, include name of any person contacted in outside agency, date of contact & date of cost estimate provided by outside agency.* | **Date non-custodial records were provided by other Agency\*** | **Date of Agency’s Internal Review(s)\*** | **Internally Reviewed By\*** | **Date of Agency Response to Requesting Party Under §3.4 of Policy\*** | **Were all requested records provided on date of Agency’s response under §3.4?** *If no, state why.\** | **If all requested records were not provided as of date of Agency response under §3.4, provide date upon which records provided.\*** | **Copying Fees** *(Note-1st 20 pages free)* | **Administrative Fees**  *(Note-1st hour free)* | **Date of Final Disposition\*** |
| 1 | 4/2/18 | Bill Gentile  Claims Adjustor Provident  PO Box 11588  Pittsburgh, PA 15238  1-800-447-0360 | 4/23/18 | Police Report | No | -- | 4/2/18 | Mims | 4/2/18  5/11/18 | Yes Responsive Reocrd | -- | -- | -- | 5/11/18  Closed |
| 2 | 4/4/18 | Ikiem Smith  SBI #4307272  Roxbury Correctional Institution  18701 Roxbury Road  Hagerstown, MD 21746 | 4/25/18 | DNA procedures | No | -- | 4/4/18 | Cordo | 4/4/18 | No Responsive Record  Exempt as out of state  Atty Gen Op 16-IB20 | -- | -- | -- | 4/27/18  Closed |
| 3 | 4/5/18 | Kevin Muggenborg  405 18th Ave.  Vero Beach, FL 32962  1-772-404-1718  keymugg@gmail.com | 4/26/18 | Police Report | No | -- | 4/5/18 | Mims | 4/5/18 | DUI Spec Neylan (email 4/16/18  Yes Responsive Record | -- | -- | *--* | 5/4/18  Closed |
| 4 | 4/9/18 | Vignesh Ramachandran  1 N. State Street  Suite 1500  Chicago, IL 60602  1-773-599-3717  vram@stanford.edu | 4/30/18 | Traffic Stop data | No | -- | 4/11/18 | Mims | 4/11/18 | No Record Responsive  Exempt Out of state Atty Gen Op 16-IB20 | -- | -- | *--* | 4/30/18  Closed |
| 5 | 4/10/18 | Kathryn Gruwell, Paralegal  For Theresa Hayes Esq  16 N. Bedford St.  PO Box 824  Georgetown, DE 19947  1-302-854-5400  kgruwell@de-law.com | 5/1/18 | 911 Call | No | -- | 4/11/18 | Mims | 4/11/18  5/11/18 | Yes Record Responsive | -- | -- | -- | 5/15/18  Closed |
| 6 | 4/11/18 | Corina M. Kerr  18766 John Williams Hwy #4254  Rehoboth, DE 19971  1-571-730-7441 | 5/2/18 | 911 Call | No | -- | 4/12/18 | Mims | 4/12/18  5/15/18  5/23/18  6/20/18 | Yes Record Responsive | -- | -- | -- | 6/7/18  Closed |
| 7 | 4/12/18 | Christina Jedra  950 West Basin Road  New Castle, DE 19720  1-908-279-5911  cjedra@delawareonline.com | 5/3/18 | Crime Report | No | -- | 4/13/18 | Hudson | 4/13/18 | No Record Responsive.  Wilmington PD custodians. Link provided | -- | -- | -- | 5/2/18  Closed |
| 8 | 4/13/18 | Karin Zetterberg  Claims Asst.  RC Services LLC  112 W 34th St., 18th Floor  New York, NY 10120  1-678-6883 | 5/4/18 | Police Report | No | -- | 4/13/18 | Mims | 4/13/18  5/24/18 | *No Record Responsive.*  *Exempt 29 Del C Sec 10002(1)(9); out of state Atty Gen Op 16-IB20* | -- | -- | *--* | 6/12/18  Closed |
| 9 | 4/13/18 | Frank Deldeo  101 Broad St 234  St. Georges, DE 19733  1-302-897-7906  drocket77@gmail.com | 5/4/18 | 911 Call | No | -- | 4/13/18 | Mims | 4/13/18 | *Yes Record Responsive* | -- | -- | *--* | 6/12/18  Closed |
| 10 | 4/13/18 | Kunovenu Haimbodi  222 Daliam Rd.  Newark, DE 19711  1-302-391-0919  kunohaim@gmail.com | 5/4/18 | Delaware Inmate Diagnosis | No | -- | 4/13/18 | Hudson | 4/13/18 | *No Record Responsive Tot’d DHSS & DOC* | -- | -- | *--* | 4/13/18  Closed |
| 11 | 4/13/18 | Alex Guillen  1000 Wilson Blvd, 8th Floor  Arlington, VA 22209  1-703-341-4619  aguillen@politico.com | 5/4/18 | Police Report | No | -- | 4/13/18 | Mims | 4/13/18  5/4/18  5/11/18  6/5/18 | *No Record Responsive.*  *Exempt 29 Del C Sec 10002(1)(9); out of state Atty Gen Op 16-IB20* | -- | -- | *--* | 6/12/18  Closed |
| 12 | 4/16/18 | David Nucera  1-860-912-4640  davidnucera2@gmail.com | 5/7/18 | Police Report | No | -- | 4/16/18 | Cohee | 4/16/18 | *No Record Responsive.*  *Exempt as out of state Atty Gen Op 16-IB20* | -- | -- | *--* | 4/20/18  Closed |
| 13 | 4/17/18 | John E. Kawczynski, Esq  Will Barbieri, Paralegal  137 South Broadway  Suite B-1  South Amboy, NJ 08879  1-732-553-9030  jek@fklaw.org | 5/8/18 | Police Report | No | -- | 4/17/18 | Mims | 4/17/18 | *No Record Responsive.*  *Exempt 29 Del C Sec 10002(1)(3); out of state Atty. Gen Op 16-IB20* | -- | -- | *--* | 6/12/18  Closed |
| 14 | 4/18/18 | Melissa T. Hopkins  Delaware Alliance for Nonprofit Advancement (DANA) | 5/9/18 | E911 Disbursements to Municipalities | No | -- | 4/18/18 | Morris | 4/18/18  4/19/18 | *Yes. Record Responsive* | -- | -- | *--* | 4/19/18  Closed |
| 15 | 4/18/19 | Josephine Peterson  The News Journal  jhpeterson@delawareonline.com  1-302-379-0391 | 5/9/18 | Dover Data/Records | No | -- | 4/19/18 | Hudson | 4/18/19 | *Not Custodian – no records*  *Referred to Dover Police* |  |  |  | 4/19/18  closed |
| 16 | 4/19/18 | Micaela Sanchez  297 Tavistock Rd  Cherry Hill, NJ 08034  1-305-321-1405  m.milano.123@gmail.com | 5/10/18 | 911 Call | No | -- | 4/19/18 | Mims | 4/19/18 | *No Record Responsive.*  *Exempt as out of state Atty Gen Op 16-IB20* | -- | -- | *--* | 6/12/18  Closed |
| 17 | 4/19/18 | Little Sandy Corr. Complex  Shawn Ernst 159478  505 Prison Connector  Sandy Hook, KY 41171 | 5/10/18 | Medical Examiner Employee List | No | -- | 4/19/18 | Cross | 4/19/18 | *Yes Record Responsive* | -- | -- | *--* | 4/27/18  Closed |
| 18 | 4/20/18 | Hazel Carey  117 Fleming St  Harrington, DE 19952  1-302-505-2924  Hazelc964@gmail.com | 5/11/18 | Police Report | No | -- | 4/20/18 | Mims | 4/20/18 | *Yes Record Responsive* | -- | -- | *--* | 6/26/18  Closed |
| 19 | 4/24/18 | MuckRock  Sanjin Ibrahimovie  Dept MR 52638  411A Highland Ave.  Somerville, MA 02144-2517 | 5/15/18 | DSP/ADL | No | -- | 4/24/18 | Mims | 4/24/18  5/30/18 | *No Record Responsive*  *Exempt as out of state Atty Gen Op 16-IB20* | -- | -- | *--* | 6/8/18  Closed |
| 20 | 4/24/18 | Kathy Shelton  PO Box 6115  Temple, TX 76503  kathy.shelton@mclaneco.com | 5/15/18 | OABBC data | No | -- | 4/24/18 | Gerard | 4/24/18 | *Yes Record Responsive*  *Link and instructions provided* | -- | -- | *--* | 4/27/18  Closed |
| 21 | 4/25/18 | Kim Sodano  Pisciotti Malsch, PC  30 Columbia Turnpike  Suite 205  Florham Park, NJ 07932 | 5/16/18 | Police Report | No | -- | 4/25/18 | Mims | 4/25/18 | *No Record Responsive.*  *Exempt 29 Del C Sec 10002(1)(3); out of state Atty Gen Op 16-IB20* | -- | -- | *--* | 6/12/18  Closed |
| 22 | 4/27/18 | Walter Press  1009 Fairground Dr.  Apt 5  Salisbury, MD 21801  1-443-423-8451  Walterd.press@gmail.com | 5/18/18 | Police Report | No | -- | 4/27/18 | Hudson | 4/27/18 | *Not custodian, no record.*  *Referred to Town of Laurel* | -- | -- | *--* | 4/27/18  Closed |